

NCIG Community Engagement Group (CEG) – Meeting Minutes
Meeting No: 7
Thursday 14 October 2021 4:00-5:00pm
Location: Online (Zoom)

Attendees:	Community Representatives	NCIG Representatives
	Rick Banyard Catherine Blanch Alan Blanch Kenny Barry	Nathan Juchau – Manager HSEC Wade Covey – Environment and Sustainability Lead Hayley Ardagh – Environmental Officer

Apologies: Lindsay Clout, Lyn Kilby, John Hayes,

Item 1: Welcome and Meeting Minute Review

- Hayley Ardagh (HA) welcomed the group and provided an overview of the agenda.
- Nathan Juchau (NJ) discussed the outstanding actions from the previous meeting. Once action remains open – **NCIG to seek a resident from Stockton to join the CEG**. NCIG has not yet had a response from a nominated local resident. A decision has been made to hold off seeking a new member until meetings are resumed in person.

Item 2: General Business and Operations Update

SL02 Recovery Update

- NJ provided a recap on the SL02 Recovery Project since the group last met. NCIG resumed full operations in July 2021. An overview of the Optimisation Project, which was undertaken during the SL02 Recovery Project to minimise impact on operations, was also provided. The identified efficiency improvements have since been applied to both shiploaders. The optimisation improvement ideas came from NCIG’s staff and contractors. Increased efficiency of operations has been observed since implementation.

Business Update

- A summary of FY21’s performance was provided by NJ. A few of the highlights include: 500 days injury (MTI and LTI) free, 10% GreenPower contracted through the year and most recently, NCIG was awarded the ‘WHS Business of the Year’ Award at the Hunter Safety Awards. NCIG was awarded the title in recognition of our ‘Safety Vitals’ program and ‘Move For Your Mind’ wellbeing initiative. NJ mentioned that the recognition is a testament to our people and their collective efforts to establish and maintain a great safety culture at NCIG.
- Alan Blanch (AB) questioned whether cyber security was an issue while staff worked from home. NJ spoke about the recently completed Cyber Security Project. This involved an external independent cyber security assessment which has assisted NCIG in making improvement to prevent potential threats.
- Changes have been made to the organisational structure of NCIG in recent months. The previous ‘Operations’ and ‘Assets’ departments have been split into three departments: ‘Operational Capability’, ‘Assets and Infrastructure’ and ‘Customer Assurance’. The purpose of the structure change is to provide an opportunity for NCIG to further achieve organisational objectives, including a focus on customer satisfaction.

Coal Market Update

- A brief summary of the current coal market was provided by NJ. The coal market spot price has continued to increase over the last year.

COVID-19 Update

- NCIG has set up a 'bubble' scenario across site to avoid the cross interaction of staff. NCIG hasn't yet reduced controls following the NSW 70% vaccination rate. Rapid Antigen Testing at NCIG is currently being investigated and likely to start in the coming weeks.
- Catherine Blanch (CB) questioned how NCIG staff are currently working in the current COVID-19 circumstances, and how NCIG are assisting to manage mental health. NJ noted that a number of mental health initiatives have been rolled out in recent weeks including online engagement activities and care packages sent to staff.
- CB asked whether working from home would be a possibility in the long term. NJ mentioned flexibility around working from home is likely to be an option where required in the future.
- CB question when a decision will be made about mandatory vaccination. NJ noted that a vaccination policy would be considered over the coming months.

Item 3: Sustainability Update

- NJ provided an update on the Sustainability Strategy. A framework for the strategy has been developed focusing on Customers, Governance, People & Culture, Plant & Environment and Community & Stakeholders. Targets are currently in the process of being developed and approved, which will be rolled out in the coming months.
- Wade Covey (WC) mentioned that NCIG's Sustainability Report for FY21 will be published within the next month.

Item 4: Environment and Community Update

- WC provided an overview summary of community complaints/enquires and incidents since the last meeting.
- WC spoke about a number of environmental projects that have progressed over recent months, including a permanent veneering station to facilitate NCIG's veneering program, settling pond works and a new website that is currently under development.
- The Community Support Program was open for applications throughout September, with 47 applications received. The assessment of the applications will take place in October.
- Ongoing Community Partnerships were discussed including the HunterWISE Outreach Program, Mission to Seafarers, Newcastle Jets Skills Program and Variety Spin 4 Kids.
- AB noted that supporting the seafarers is very important, especially during the last 18 months through the COVID pandemic. NJ noted that NSW Health and the Mission to Seafarers are currently running a pilot program to facilitate the vaccination of seafarers. This is likely to be rolled out in coming months.

Meeting Close

- The next CEG meeting is proposed to be held early in the New Year.
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