

**NCIG Community Engagement Group (CEG) – Meeting Minutes**  
**Meeting No: 19**  
**Thursday 21 August 2025 5:00 -7:00pm**  
**Location: NCIG Training Room**

**Attendees:**

**Community Representatives**

John Hayes (JH)  
 Rick Banyard (RB)  
 Ella Playfair (EP)  
 Deborah Sams (DS)  
 Susi Stewart (SS)  
 Jacinta Fintan (JF)  
 Emma Griffin (EG)  
 Allan Blanch (AB)

**NCIG Representatives**

Wade Covey (WC) – Environment and Sustainability Lead  
 Rebekah Prendergast (RP) – Communications and Engagement Lead  
 Peter Madden (PM) – Environment and Sustainability Officer  
 Lauren Ross – Manager People & Culture

**Apologies:** Lyn Kilby (LK), Alison Rigby (AR), Nathan Juchau (NJ)

**Item 1: Welcome and Safety Culture Score and refreshed Values**

RP welcomed attendees to the meeting. All attendees introduced themselves and their organisations/interests. WC ran through the agenda for the meeting. LR presented on NCIG’s Safety Culture Score and the NCIG Values Refresh.

**Item 2: Meeting Minute Review**

WC asked if members had any comments or feedback on the previous minutes. Consensus was minutes from the previous meeting were accurate, no changes required.

Action update - No actions from previous meeting.

**Item 3: Business and Operations Update**

- WC provided the CEG with an update on business/operational matters since the last meeting including:
  - New starters at NCIG
  - NCIG received Most Innovative WHS Idea for a Large Organisation
  - Received Host Employer Innovation Award from Zeal Futures Excellence Awards
  - Community Open Day held March 23 was a huge success
  - Reviewed FY25 business performance results

- Reviewed FY26 business initiatives

### Item 3: Sustainability Update

- WC provided a sustainability update which included:
  - An overview of some FY25 sustainability highlights including net zero progress, community engagement and health and wellbeing achievements
  - FY25 Sustainability performance against targets:
    - Three out of four People and Culture targets were achieved. The total recordable injury frequency rate target was not achieved due to three recordable injuries being reported in the period.
    - All five Plant and Environment targets were achieved. One secondary target (fleet electrification %) was missed due to no available electric utility vehicles being commercially available. NCIG remains on track to meet its vehicle fleet electrification FY27 target of 50% .
    - All five Community and Stakeholders targets were achieved.
  - No external enquiries or complaints since previous meeting
  - Two externally reportable environmental incidents since the last meeting:
    - Overflow of stormwater from multiple locations following a period of prolonged heavy rainfall (23/5/25)
    - Magnet 6 oil leak (2/7/25)

There were no material environmental impacts as a result of either incident.

  - Progress of the NCIG Power Purchase Agreement. Construction on the project has commenced with the project expected to be grid connected in late 2026. NCIG on track for 100% renewable energy supply by 2030.
  - Vehicle charging stations now available for employee and contractor use. Appx 12 employees and 4 contractors utilising the chargers.
  - Energy Management Working Group continues to implement operational changes contributing to significant efficiency improvements.
  - NCIG continued its active partnership with NPWS on Ash Island as a major contributor to the Ash Island Cluster Pond Biodiversity Enhancement Project.
- RP presented on recent community activities which included the March Community Support Program, Got Your Back Sister Corporate Cook-up and International Seafarer gift bags.
- RP presented on upcoming community activities which include HunterWISE Schools Outreach Program, Lifeline World Suicide prevention Day walk and Hunter Innovation Festival.

### Item 4: General Discussion/Meeting Close

- NCIG maintained certification to ISO 14001 to Environmental Management Systems
- Three-yearly IEA scheduled for August 29. Some CEG members may have been contacted by the auditor.
- RP suggested some CEG members could present on their backgrounds/organisations at future meetings
- AB advised that the members at The Cove Village had expressed some concern about dust impacts on their properties. They were concerned that it could be coal dust because of the colour. WC proposed that NCIG visit the Cove Village and look at organising for a sample to be collected and analysed. **Action:** WC to arrange inspection and potential collection of a dust sample at the Cove.

- RB spoke about Correct Planning and Consultation for Mayfield's (CPCFM) observation that coal train wagons appear to be more frequently overloaded, and the condition of wagons appears to be becoming poorer with regard to dust.
- DS spoke about Empower Her Pathways and opportunities to collaborate with NCIG in the future.
- 2025 meeting schedule proposed
  - *Thursday 27 November, 5-7pm*
- Meeting close 7:10pm