

**NCIG Community Engagement Group (CEG) – Meeting Minutes**  
**Meeting No: 21**  
**Thursday 26 March 2026 5:00 -7:00pm**  
**Location: NCIG Board Room**

**Attendees:**

**Community Representatives**

Alan Blanch (AB)  
 Alison Rigby (AR)  
 Lynn Kilby (LK)  
 Lynne Williamson (LW)  
 Susi Stewart (SS)

**NCIG Representatives**

Nathan Juchau (NJ) - Manager Sustainability  
 Wade Covey (WC) – Environment and Sustainability Lead  
 Rebekah Prendergast (RP) – Communications and Engagement Lead  
 Carly Parmenter (CP) - Communications and Engagement Lead  
 Peter Madden (PM) – Environment and Sustainability Officer  
 Matt Wendtman (MW) – Work Health and Safety Coordinator

**Apologies:** Rick Banyard (RB), Ella Playfair (EP), Deborah Sams (DS), Emma Griffin (EG), John Hayes (JH)

**Item 1: Welcome**

RP welcomed attendees to the meeting and introduced Carly to new members.

**Item 2: Meeting Minute Review**

RP asked if members had any comments or feedback on the previous minutes. Consensus was minutes from the previous meeting were accurate and no changes required.

Action update – PM provided an update on the action from the previous meetings to investigate potential coal dust impacts at The Cove being that a depositional dust gauge was installed at The Cove on 26/11/25 to better understand the dust levels and composition in the area on a monthly basis. Three samples were collected over Dec, Jan and Feb and analysed by the CSIRO using manual point count analysis. A preliminary report by the CSIRO reported that the majority of dust was organic matter, the next largest contributor was stone dust. Coal particles comprised 5%, 2% and 3% of the sample, respectively.

### Item 3: Matt Wendtman – Working in Right Places

- MW presented on the development and implementation of the Working in Right Places system
- The Working in Right Places system was introduced at NCIG in July 2025 as a technology-enabled safety control designed to reduce the risk of personnel working on incorrect equipment or isolations.
- The system integrates QR code verification into NCIG’s existing Health & Safety mobile application (TESS) that enhances existing permit and isolation processes by introducing a simple, practical digital verification step that augments the weakest part of the decision-making process and prevents human error during isolations at NCIG.

### Item 4: Business and Operations Update

- NJ provided the CEG with an update on business/operational matters since the last meeting including:
  - Five new starters at NCIG
  - Update on the NCIG values roadmap and how they have been integrated into the business
  - Update on FY26 plant and operational performance
  - Thermal coal markets and outlook

### Item 5: Community Engagement Update

- RP provided the CEG with an update on community engagement since the last meeting including
  - Soul Hub’s Friday Chill continued during February and will run until 27 March
  - Starlight Super Swim ran throughout the month and included a special fundraising bake-off and visit to the Starlight Rooms at the JHH
  - Cluster Pond Planting at Ash Island
  - Hunter Wetland Centre – Sensory Trail Upgrade
  - Clean4shore
  - Variety Spin 4 Kids (27 March)
  - March CSP Round currently open
- SS presented on how Got Your Back Sista (GYBS) support and empower women and children affected by domestic and family violence. GYBS has:
  - Supported over 5184 women through casework, education and empowerment programs
  - Provided over 600 meals over the last 3 years
  - Furnished four women’s shelters and supported hundreds of women and children with whitegoods and bedding

### Item 6: Sustainability Update

- WC and PM provided a sustainability update which included:
  - One external enquiry received during January being the report of potential smoke coming from a buffer bin at the wharf. Confirmed to be steam from high residency coal.
  - One externally reportable environmental incident during the period being a leak of coal sediment-laden water from the wharf apron launder into the Hunter River.

- Update on the civil works at Goulburn River Solar Farm. Project expecting to be grid connected by Q2/Q3 2027. NCIG's investment in the project secures 100% of NCIG's electricity from green sources.

#### Item 7: General Discussion/Meeting Close

- If members want to hear about anything in particular or present during future meetings reach out to Bek
- 2026 meeting schedule:
  - Thursday 27 August
  - Thursday 3 December
- Meeting close 7:20pm